

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	31	1	2	3	4
5	6	7	8	9	10 Member enquires drop in	11
13	14 Canva Training Part 1	15	16	17	18 Member enquires drop in	19
19	20	21 Dealing with difficult people	22 Minutes and Agendas Member enquires drop in	23 Internal & External Audit	24	25
26	27	28 Standing Orders	29 Member enquires drop in	30	1	2

Course Location

Online

Witham Town Hall Hybrid

Springfield Parish Hall

Saffron Walden Town Hall

Stanway Lakelands Centre

RCCE House Feering

May

EALC TRAINING CALENDAR 2026

WWW.EALC.GOV.UK

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	1	2
3	4	5 Canva Training Part 2	6 Member enquires drop in	7	8	9 Saturday morning Councillor training
10	11	12 Social Media Part 1	13 Member enquires drop in	14 Mastering the Audit & AGRE	15	16 Saturday morning Councillor training
17	18	19 Social Media Part 2	20 Member enquires drop in	21	22	23 Saturday morning Councillor training
24 31	25	26	27 Member enquires drop in	28	29	30 Saturday morning Councillor training

Course Location



Online



Witham Town Hall
Hybrid



Springfield Parish Hall



Saffron Walden Town
Hall



Stanway Lakelands
Centre

RCCE House Feering

Sun	Mon	Tue	Wed	Thu	Fri	Sat
31	1	2 Chairman Theory	3 Member enquires drop in	4 Getting started with AI in your Council	5	6
7	8	9 Chairman Practical	10 Member enquires drop in	11	12	13
14	15	16 Emotional Intelligence & Resilience	17 Member enquires drop in	18 Code of Conduct	19	20
21	22	23 An Introduction to the Planning System AI for Community Engagement	24 Councillor Toolkit Routine playground Inspection RPII renewal & exam RPII exam	25	26	27
28	29	30	1 Member enquires drop in	2	3	4

Course location



Online



Witham Town Hall Hybrid



Springfield Parish Hall



Saffron Walden Town Hall



Stanway Lakelands Centre



RCCE House Feering

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	1 Member enquires drop in	2	3	4
5	6	7	8 Member enquires drop in Routine playground Inspection RPII renewal & exam RPII exam	9 AI for Council Operations	10	11
12	13	14	15 Member enquires drop in	16 Martyn's Law Conference	17	18
19	20	21	22 Member enquires drop in	23	24	25
26	27	28	29 Member enquires drop in Handover to the Clerk	30 Managing Capability and how to go forward with Employees	31	1

Course Location

Online

Witham Town Hall Hybrid

Springfield Parish Hall

Saffron Walden Town Hall

Stanway Lakelands Centre

RCCE House Feering

Other

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23 30	24 31	25	26 When to go to tender and navigating the 'Find a Tender' process	27	28	29

Course Location



Online



Witham Town Hall Hybrid



Springfield Parish Hall



Saffron Walden Town Hall



Stanway Lakelands Centre



RCCE House Feering

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2 Member enquires drop in	3	4	5
6	7	8	9 Member enquires drop in	10 Code of Conduct Caring for War Memorials, Brogan Warren, Public Engagement Officer, War Memorial trust	11	12 Councillor Toolkit
13	14 Making Appraisals Easy	15 Communicate with your community Part 1	16 Member enquires drop in	17 Council Essentials	18	19 Chair training Session 1
20	21 The Easy Guide to Difficult Performance Conversations Addressing the Biodiversity Challenge, Mike Deegan Consultancy	22 Managing Projects CiLCA online intro Understanding Charity Trustees and the Councils Role	23 Member enquires drop in Planning- Enforcement & Appeals	24	25	26 Chair training Session 2
27	28	29 Communicate with your community Part 2	30 Member enquires drop in	1	2	3

Course Location









[Online](#)

[Witham Town Hall Hybrid](#)

[Springfield Parish Hall](#)

[Saffron Walden Town Hall](#)

[Stanway Lakelands Centre](#)

[RCCE House Feering](#)

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1 CiLCA October intake	2	3
4	5	6	7 Member enquires drop in	8	9	10 Councillor Practical
11	12 Interviewing: How to get the right person!	13	14 Member enquires drop in	15	16	17
18	19	20	21 Member enquires drop in Chairman Theory Financial Regulations	22 New Clerks Course	23	24
25	26	27	28 Member enquires drop in	29	30	31 Chairman Practical

Course Location



Online



Witham Town Hall Hybrid



Springfield Parish Hall



Saffron Walden Town Hall



Stanway Lakelands Centre

RCCE House Feering

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Member enquires drop in	5	6	7
8	9	10	11 Member enquires drop in	12 Council finance	13	14
15	16	17 Canva Part 1	18 Member enquires drop in	19 Evening Councillor Training Module 3	20	21
22	23	24 Minutes & Agendas Canva Part 2	25 Member enquires drop in	26 Evening Councillor Training Module 4	27	28
29	30 Finance for larger councils	1	2	3	4	5

Course Location



Online



Witham Town Hall Hybrid



Springfield Parish Hall



Saffron Walden Town Hall



Stanway Lakelands Centre



RCCE House Feering

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30	1	2 Member enquires drop in Standing orders	3	4	5
6	7	8	9 Member enquires drop in	10	11	12
13	14	15	16 Member enquires drop in	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Course Location



Online





Witham Town Hall Hybrid





Springfield Parish Hall





Saffron Walden Town Hall





Stanway Lakelands Centre



RCCE House Feering

